

# IDEXX Lockbox and Same Day Packaging Instructions

1

Place each primary receptacle, completed with patient's details, into an individual leakproof bag. Please place 1 absorbent pad in the leakproof bag. If sending a histology sample, please make sure the lid is securely on, and the pot is labelled with client name. Place the histology sample directly into the leakproof bag with one of the absorbent pads.

**One absorbent pad per histology pot. All other samples just require one absorbent pad. Please do not use Sellotape on the tubes or on the packing.**

(Please contact IDEXX on [0203 788 7508](tel:02037887508) if the histology sample is too large for the sample pot – the sample should be able to move while in the histology pot).

**One patient per bag (if there are multiple histology pots that will not fit into one bag, please put them in multiple bags and put all bags for that patient in an overpack separate from other patient's samples).**



2

Remove the strip to expose the adhesive and then put the two sides together and apply pressure across the whole width of the bag to seal.



3

Place completed requisition form into the pocket on the reverse of the leakproof bag. Only one patient per bag.



4

Place all your leakproof bags into a courier overpack. Remove strip on the flap of the overpack and fold over to seal. Write your vet code in clear letters on the overpack.



5

Once you have sealed the package it is ready to hand to the same day driver when they arrive or place in your lockbox ready for collection that evening.

